

**MUNICIPALITY OF CLANWILLIAM-ERICKSON
REGULAR MEETING MINUTES
WEDNESDAY, MAY 8TH, 2024**

The Council of the Municipality of Clanwilliam-Erickson held its regular meeting assembled on Wednesday, May 8th, 2024 at 1:00 p.m.

Members Present: Reeve Victor Baraniuk;
Councillor Wade Shellborn;
Councillor Melvin Wruth;
Councillor Tami Johnson;
Councillor Cody Cameron;
ACAO Kaitlyn Pinette;
CAO Iain Ede;

Members Absent:

1. Call to Order;
Reeve Baraniuk called the meeting to order at 1:00 pm.

2. Adoption of the Agenda;

Resolution No.86/24
CAMERON – JOHNSON

Be It Resolved That the agenda be adopted as amended.

New Business:
h) Beaver Control;
i) Letters Addressed to Council;
j) Medical Clinic Proceeds;

CARRIED

3. Adoption of Minutes;

Resolution No.87/24
CAMERON – SHELLBORN

Be It Resolved That Council adopt the minutes of the Regular Meeting of April 17th, 2024 as circulated.

CARRIED

4. Public Hearings;
a) Variation – Bernard Chabot – 1:15 p.m.;

Resolution No.91/24
JOHNSON – SHELLBORN

Be It Resolved That Council recess the Regular Meeting at 1:17 p.m. to sit in public hearing.

CARRIED

Resolution No.92/24
WRUTH – CAMERON

Be It Resolved That Council adjourn the public hearing at 1:23 p.m. and resume the Regular Meeting.

CARRIED

Resolution No.93/24

JOHNSON – SHELLBORN

Whereas Bernard Chabot is the applicant of the Variation Order for

Lot 8, Block 2, Plan 36558;

And Whereas the property is located in the rural area of the Municipality of Clanwilliam-Erickson and the Applicant has applied to the Council for the Municipality of Clanwilliam-Erickson in accordance with the Rural Municipality of Clanwilliam Zoning By-law No. 1313-86 as it applies to this property as follows:

For a Detached Accessory Building

To reduce:

- Minimum Front Yard setback from 30 feet to 6 feet;
- Minimum South Side Yard setback from 5 feet to 4 feet;
- Required distance from Eave to Side Property Boundary from 4 feet to 2 feet;

And to increase Maximum Building Area from 600 square feet to 1500 square feet;

For a Dwelling

To reduce minimum South Side Yard setback from 16 feet to 4 feet; and

To reduce required distance from Eave to Side Property Boundary from 4 feet to 2 feet;

Therefore after careful consideration of the application and any representations made for or against the Variation Order sought by the Applicant, the Council for the Municipality of Clanwilliam-Erickson in a Meeting duly assembled this 12th day of March, 2024 approves the aforementioned Variation Order for

Lot 8, Block 2, Plan 36558;

CARRIED

5. Delegations;

- a) Emma Monias, Erickson and Area Food Bank – 1:30 p.m.

Ms. Monias presented to Council on the following:

- Food Bank usage statistics over time;
- Financial position of the Food Bank;
- Deficits faced by food banks regionally;
- Operational needs of the Food Bank and possible solutions;
- Grow a Row program;

- b) Steve Langston – SCORE Store, Leda Lake Eco-Park – 2:00 p.m.

Mr. Langston presented to Council on the following:

- Dock building;
- Pump track construction;
- Trail construction;
- Timber frame building proposal at Sunset Park;
- Power trenched between Viking Ship and new building, under roundabout;
- Request to have the pump track extend south, in line with First Street SW intersection;

- c) Laurence Bertram – South Ditch Lake Recreational Co-op – 2:30 p.m.

Mr. Bertram presented to Council on the following:

- Invitation to Annual General Meeting for the South Ditch Lake Recreational Co-op, May 19th at 10:00 a.m. at the Erickson Legion Hall;
- RCMP Musical Ride occurring in Erickson on July 24, 2024. Meetings are occurring twice per month;
- Update on subdivision at South Ditch Lake Recreational Co-op;
- Conditional approval was provided by Community Planning Branch on November 4, 2022;
- Will attend the June Council meeting as a delegation;

6. Finance;

- a) **List of Accounts for Approval;**

Resolution No.88/24

JOHNSON – SHELLBORN

Be It Resolved That Council approve the payment of the General Account of the Municipality of Clanwilliam-Erickson to May 7th, 2024 as recommended by the Finance Committee and as represented by:

Cheque No.'s 4324 to 4362 totalling \$139,645.59 and Direct Deposit of payroll, source deductions and service fees for the pay dates of April 5th and April 19th, 2024 totalling \$40,446.28, and all online bill payments totaling \$13,965.05, and

Utility Account as represented by Cheque No.'s 668 to 675 inclusive and totalling \$18,408.89 and all online bill payments totaling \$1,726.76, from the Utility Account.

CARRIED

- b) Approval of Council Indemnities;

Resolution No.89/24

WRUTH – CAMERON

Be It Resolved That Council approve the indemnities and expenses for council members for April 2024 as follows:

Reeve Victor Baraniuk	\$683.00;
Councillor Wade Shellborn	\$600.00;
Councillor Melvin Wruth	\$725.88;
Councillor Cody Cameron	\$600.00;
Councillor Tami Johnson	\$650.00;

CARRIED

- c) Unaudited Financial Statements;

Resolution No.90/24

JOHNSON – CAMERON

Be It Resolved That Council approve the Unaudited Financial Statements for the month of April 2024.

CARRIED

7. By-Laws;

8. Unfinished Business;

- a) Bare Pavement Snowplow Policy;

9. New Business;

- a) Grant Opportunity – From the Ground Up;

Resolution No.94/24

WRUTH – JOHNSON

Be It Resolved That Council approves the application to the From the Ground Up grant program for the Erickson Campground expansion project;

CARRIED

Resolution No.95/24

CAMERON – WRUTH

Be It Resolved That Council approves the application to the From the Ground Up grant program for the Erickson Curling Club ice plant;

CARRIED

- b) Street Paving in Erickson;

Resolution No.106/24

JOHNSON – SHELLBORN

Whereas Council has identified street paving projects in the 2024 Financial Plan;

And Whereas quotations from paving contractors have been received that are within budget for the following areas:

- Main Street parking lanes;
- Centre Avenue North at Railway Avenue;
- Centre Avenue South at Main Street;
- First Street SW at Railway;
- Viking Ship Turnaround;

Therefore Be It Resolved That Council authorizes the CAO to award the contracts in the interests of the Municipality when all quotations have been provided;

CARRIED

- c) AMM June District Meeting;

Resolution No.96/24

CAMERON – JOHNSON

Be It Resolved That Council authorizes all of Council and the CAO to attend the AMM June District Meeting in Miniota on June 13, 2024;

CARRIED

- d) Endowment Fund Disbursement;

Resolution No.97/24

CAMERON – WRUTH

Whereas the Endowment Fund Committee has made recommendations to Council in regards to the spring disbursement from the fund;

Therefore Be It Resolved That Council awards the following from the Clanwilliam-Erickson Endowment Fund:

\$598.64 to the Erickson Curling Club for a stone measure;
 \$2,255.36 to Little Hands Early Learning Centre for daycare equipment;

CARRIED

e) Add Outstanding Utility Accounts to Taxes;

Resolution No.98/24
 JOHNSON – SHELLBORN

Whereas the following Utility accounts are over 90 days past due;

Therefore Be It Resolved That Council approve the addition of the outstanding amounts to the respective properties’ tax accounts;

Utililty Acct Number	Tax Roll Number	Amount
202410	213400	\$84.43
205200	205200	\$235.15
205300	205300	\$67.31
205800	205800	\$108.20
205900	205900	\$105.62
206300	206300	\$489.84
209000	209000	\$264.36
212900	212900	\$107.24
214000	214000	\$196.72
221300	221300	\$201.64
226100	226100	\$133.68
228300	228300	\$217.51
229200	229200	\$105.62
229600	229600	\$291.76
230900	230900	\$129.15
231400	231400	\$32.22
234013	213400	\$105.62
TOTAL		\$2,876.07

CARRIED

f) Dust Control Application;

Resolution No.99/24
 SHELLBORN – CAMERON

Be It Resolved That Council approve the following portion of roads receive municipal application of dust control in 2024:

a) Campground Road..... 1295 ft

b) McLennan's Road.....	1000 ft
c) Co-op Back lane (to 1 st Ave N).....	450 ft
d) From #10 Hwy to municipal shop approach.....	655 ft
e) WDG area.....	75 ft
f) Fourth St. SE	328 ft
g) Fourth St. SW	150 ft
h) Otter Lake Road.....	2640 ft
i) Otter Lake Cottage Subdivision.....	10,325 ft
j) Ditch Lake Road (east of 107.5W).....	2640 ft
k) Road 107.5W.....	5000 ft
l) Road 107N.....	2705 ft
m) Gronback Drive.....	3270 ft
n) Sunset Drive.....	5745 ft
o) Boat Launch Road.....	870 ft

CARRIED

g) Request for Funding;

Resolution No.100/24

JOHNSON - SHELLBORN

Be It Resolved That Council approves the request for a \$100 donation from the Erickson 4H Beef Club;

CARRIED

- h) Beaver Control;
- i) Letters to Council;
- j) Medical Building Sale Proceeds;

10. Committee Reports;

a) **Council Reports;**

Reeve Victor Baraniuk reported on the following matters;

- Rossburn Subdivision Trails Association meeting;

Councillor Wade Shellborn reported on the following matters;

- Campground Committee meeting;

Councillor Melvin Wruth reported on the following matters;

- Daycare meeting;
- Services to Seniors meeting;
- Veterinary Board meeting;

Councillor Tami Johnson reported on the following matters;

- Housing Committee meeting;
- Library meeting;
- Campground meeting;
- Little Valley Jamboree;
- Town entry sign concerns;
- Public Works committee meeting;

Councillor Cody Cameron reported on the following matters;

- No committee meetings to report;

11. Chief Administrative Officer Report;

The Chief Administrative Officer advised Council of the following;

- Library roof replacement;
- Medical clinic sale;
- Sewer repair behind Credit Union;

- Drainage situation in east end of Erickson;
- Public Works Committee meeting;
- Updates on filling vacant positions;
- Leda Lake Eco-Park meeting;
- Sidewalk project kickoff meeting;
- Municipal Relations to help negotiate service agreement on transfer station;
- Lagoon project update;
- Town-wide volunteer cleanup event proposal;
- Gospel meeting proposal;

The Public Works Supervisor gave the following report:

- 5 collapsed culvert replacements;
- Removal of beaver dams that were impacting roads;
- Unplugging culverts;
- Replacing traffic sign;
- Packers are installed on grader;
- Main Street sidewalk project will begin in the week of May 13;

12. Development Officer Report;

The Development Officer advised Council of the following;

- Community open-house for new Development Plan scheduled for June 1, 2024 at 3:00 p.m. at the Erickson Legion Hall;
- Update on South Ditch Lake Recreational Co-op Subdivision;
- Building permits issued to date;

13. Correspondence;

- a) Brandon Chamber of Commerce – Invitation to State of the Province Luncheon;

Resolution No.101/24

CAMERON – JOHNSON

Be It Resolved That Council approves the attendance of Council and the CAO at the State of the Province Luncheon in Brandon on May 16, 2024.

CARRIED

- b) Angelica Casarella – The Period Purse;
- c) Heather Parrott-Howdle – Clanwilliam-Erickson Housing Committee;
- d) Robin Kamminga – Street Market on Main Street;

Resolution No.102/24

CAMERON – JOHNSON

Be It Resolved That Council is supportive of the proposed Street Market on Main Street, to be held on June 14, 2024;

Be It Further Resolved That Council authorizes the CAO to deal with operational and logistical matters such as the requested temporary street closure.

CARRIED

14. In Camera;

- a) Personnel;

Resolution No.103/24

JOHNSON – SHELLBORN

Be It Resolved That Council recess the Regular Meeting to sit “In Camera” as a Committee of the Whole to discuss legal and personnel issues;

And Be It Further Resolved That all matters discussed are to be kept confidential as per Section 83(1)(d) of *The Municipal Act*.

CARRIED

Resolution No.104/24

MOVED - SECONDED

Be It Resolved That as per Section 152(4) of *The Municipal Act* Council does now resume sitting of the Regular Meeting.

CARRIED

Resolution No.105/24

JOHNSON – WRUTH

Be It Resolved That Council approves the employment agreement for Wes Huyghe dated May 8, 2024.

CARRIED

15. Adjournment;**Resolution No.107/24**

CAMERON – SHELLBORN

Be It Resolved that the Regular Council Meeting does now adjourn at 6:17 p.m.

Next meeting scheduled for Wednesday, June 12th, 2024 at 1:00 pm.

CARRIED

 Reeve

 Chief Administrative Officer